APARICIO-LEVY TECHNICAL COLLEGE

Florida Residency for Tuition Purposes Form GUIDE



This guide will help you complete your residency form and answer frequently asked questions. Please read all the information and instructions on the "Florida Declaration for Tuition Purposes" Form.

What is Florida Residency?

For tuition purposes, a student is classified as a resident or non-resident. Per <u>Florida State Statute</u>, students seeking Florida residency are required to submit documentation that proves their residency status.

Students classified as *residents* will be charged \$2.92 per clock hour.

Students classified as *non-residents* will be charged \$11.31 per clock hour.

How to I declare Florida Residency?

<u>The FIRST STEP</u> to decide what type of documentation is needed is to determine if the student is dependent or independent. You will be required to provide two documents that prove you have maintained legal residency in Florida for at least 12 months prior to the first day of class.

Am I a dependent or independent student? What documents do I need to declare Florida Residency?

You are a **DEPENDENT** student if:

You are eligible to be claimed by your parents as a dependent on their taxes



Your PARENT is the claimant.

Your PARENT completes the bottom four lines on page 1

Your PARENT must attend registration with you and the two proofs of residency documents need to be under their name.

Your PARENT will print his/her name, sign and date form on page 2 as the Claimant.

You are an **INDEPENDENT** student if one of the following applies:

You provide more than 50% of your own support

You are at least 24 years old, married, or have dependents

You are a graduate or professional student, a veteran, a member of the armed forces, a ward of the court, or someone with legal dependents other than a spouse



YOU are the Claimant and YOU complete all the information on the Residency Form.

YOU will show TWO documents under your name to prove YOU are a Florida resident.

YOU will sign and date the form on page 2 as the Claimant.

There may be limited cases where a person under the age of 24 may qualify as an independent student.

<u>The SECOND STEP</u> is to review the list of documents on page 2 of the residency form and to determine which <u>two</u> documents you can provide. One proof of residency document must be from the list labeled "Tier 1." The second document can be from either "Tier 1" or "Tier 2" list.

* IMPORTANT INFORMATION ABOUT RESIDENCY DOCUMENTS *

Most people provide a Florida Driver's license AND a Florida Vehicle Registration card (or a Florida Voter's Registration card). However, there are other ways to prove residency.

The TWO proofs of residency must show the documents have been valid for at least 12 months. If the document, license, or registration was recently renewed, it may not give a date that is more than 12 months old. Look at your documents very carefully.

Whether you are a dependent or an independent student, we will also need to see: Your Driver's License (or Florida Government-issued Photo ID) and your Social Security Card



PLEASE PRINT

Florida Residency Declaration for Tuition Purposes

A Florida "resident for tuition purposes" is a person who has or is a dependent person whose parent or legal guardian has established and maintained legal residency in Florida for at least 12 consecutive months preceding the first day of classes of the term for which Florida residency is sought. Residence in Florida must be a bona fide domicile rather than for the purpose of maintaining a residence incident to enrollment at an institution of higher education. To qualify as a Florida resident for tuition purposes, you must be a U.S. citizen, a foreign national in a nonimmigrant visa classification that grants you the legal ability to establish a bona fide domicile in the United States, a permanent resident alien, parolee, asylee, Cuban-Haitian entrant, or legal alien granted indefinite stay by the U.S. Citizenship and Immigration Services. Other persons not meeting the 12-month legal residence requirements may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature pursuant to s. 1009.21, Florida Statutes. All other persons are ineligible for classification as a Florida "resident for tuition purposes." Living in or attending school in Florida will not in itself establish legal residence. Students who depend upon out-of-state parents for support are presumed to be legal residents of the same state as their parents. Residency for tuition purposes requires the establishment of legal ties to the state of Florida. A student must verify that the student has broken ties to other states if the student or, in the case of a dependent student, his or her parent has moved from another state.

Name of Student:		Date of Birth:
Student is a: U.S. Citizen Non-U.S. Citizen	☐ Permanent Resident	□ Other
Alien Registration Number:	Issue Date:	Visa Category:
All non-U.S. citizen students seeking classification as a Florida r United States as issued by the United States Citizenship and Im		are required to submit documentation of their legal status in the
NON-FLORIDA RESIDENT		
will be necessary for me to submit an updated Residency Declar of my status. I understand being classified as a non-Florida resic	ration while providing prescri dent will not exclude me from n of an updated Residency De	n is submitted. I understand that should I qualify for a future term, it bed, supporting documentation to substantiate as "reclassification" the possibility of receiving a waiver to cover part or all of the out-of-eclaration must occur prior to the beginning of the term for which signing below.
Signature of Student:		Date:
TO BE COMPLETED BY THE STUDENT SEEKING FLORIDA	RESIDENCY FOR TUITION	PURPOSES:
I qualify as a resident for tuition purposes as defined by s. 1009 be necessary for me to present evidence of residency for tuition residency information on qualifying as a dependent or independe	purposes supporting my clai	
code by the claimant below. The claimant is my "parent" as a guardian of a student, or any person in a parental relationshic consecutive months. As defined by s. 1009.21(1)(d), Florida residence in this state for the preceding year, has purchased in this state pursuant to s. 222.17." A copy of your parent's tall am an independent person who has maintained legal resiown support. An independent student generally includes a permember of the armed forces, a ward of the court, or someon Education for the purposes of federal financial aid eligibility.	defined by s. 1009.21(1)(f), F ip to the student. My parent a Statutes, "'Legal resident' of d a home which is occupied t ax return may be requested t idence in Florida for at least t person who is at least 24 yea ne with legal dependents othe There may be limited cases by independence (including fin	by him or her as his or her residence, or has established a domicile to establish dependence. The past 12 consecutive months. I provide more than 50% of my are old, married, a graduate or professional student, a veteran, a ger than a spouse pursuant to the United States Department of where a person under the age of 24 years old may qualify as an nancial independence). A copy of your tax return may be requested
TO BE COMPLETED BY THE CLAIMANT/PERSON CLAIMING	G FLORIDA RESIDENCY:	
NOTE: If the student is a <u>dependent</u> , the parent is the claimant student is <u>independent</u> , the student is the claimant and will document shall be conclusive in establishing residency. Add documentation provided is subject to verification. Evidence of	complete this section and prilitional documentation, other	ovide evidence of residency supporting the claim. No single than what is prescribed, may be requested in some cases. All
Claimant or Name of Person Claiming Florida Residency:		
Claimant's Relationship to Student:		
Claimant Address:		
Date Claimant Began Establishing Legal Florida Residence (if u	pon birth, enter birthdate): _	
Office Use Only	Initials:	Date:
□ Resident □Nonresident □Incomplete Com	nments:	Rev. 8/1/17

Page 2

Florida Residency Declaration

for Tuition Purposes

Per s. 1009.21(3)(c), Florida Statutes, the residency determination must be documented by the submission of written or electronic verification that includes <a href="https://www.no.ingle.no.new.no.ingle.no.

Α.	TIER 1: Claimant MUST provide AT LEA Florida Voter's Registration Card Number:							
	Florida Driver's License Number		Original Issue Date	//- e· /	1	– Current Issue Date:	1	1
_			Original Issue Date	· — /—	-;	Current Issue Date:		
_			Original Issue Date	;;	-;	Current Issue Date:	<u>;</u>	- ,
	Proof of permanent home in Florida occup or other evidence of title to property used a primary residence, multiple leases reflecting	oled as primary residence f as primary residence, a ho ng a Florida address or a le	or 12 consecutive months prior meowner's policy, a title insural ease of multiple years duration)	to the stud nce policy,	ent's e eviden	nrollment. (Docume ce of a property tax	nt such as payment i	a deed in the
a	claimant's primary residence) Official transcripts from a Florida high sch	ool for multiple years (2 or	more years) if the Florida high	school diple	oma or	GED® was earned	within the	last 12
	months. Dates of Attendance: Proof of permanent full-time employment i		Graduation Date:/	_/(Transc	ript)		
	Proof of permanent full-time employment i months and/or verification from employers							
	TIER 2: If only one TIER 1 document is p	rovided, claimant MUST	provide at least one docume	nt from the	follow	ring categories to	demonstr	ate
	sidency in Florida. Declaration of domicile in Florida in accord	lance with a 222 17 Florid	la Statutos 🗖 Florida profession	al or occur	nationa	Llicopeo □Elorido ir	ocorporatio	nn.
	Document evidencing family ties in Florida						icorporatio	311
	Any other documentation that supports you payments, a lease agreement and proof or Florida.	ur request for resident statu	us including but not limited to ut	ility bills an	d proo	f of 12 consecutive i		
	ESIDENCY DECLARATION:							
paç sub	he undersigned, hereby declare that I have read the ges of this Residency Declaration. I understand the bject me to penalties pursuant to s. 837,06, Florida cords, including those accessible electronically, wh	at any false or misleading info a Statutes, for making a false s	rmation on this Residency Declarati tatement. I give permission for the	on or provide institution to	ed in su review o	pport of this Residency	Declaration	n will
PR	RINT Student Name:					_		
DD								
L1/	RINT Claimant Name (if not the student):							
						Data: /	,	
	RINT Claimant Name (if not the student):					Date:/		
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